

Minutes  
BIGGS UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
March 6, 2019

**OPEN SESSION**

**CALL TO ORDER** – President Slusser called the meeting to order at 6:34 p.m.

**ROLL CALL - Board members present:** Dennis Slusser, America Navarro, and Jonna Phillips. Kathryn Sheppard and Megan Wilkinson were not present.

**Staff Present:** Doug Kaelin, Superintendent; LaQuita Ulrich, Elementary Principal; Pam Ragan, Financial Officer and Donna Cyr, Admin. Assist. & HR Officer

**PLEDGE OF ALLEGIANCE** – President Slusser lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The Board approved the agenda. MSC (Navarro/Phillips) 3/0/2  
Slusser - Aye    Navarro – Aye    Phillips – Aye    Sheppard – Absent    Wilkinson – Absent

**APPROVAL OF MINUTES**

The Board approved the minutes from the February 6, 2019 regular Board meeting as written. MSC (Navarro/Phillips) 3/0/2  
Slusser - Aye    Navarro – Aye    Phillips – Aye    Sheppard – ~~Aye~~ Absent    Wilkinson – Absent

The Board adjourned into Closed Session at 6:35 pm

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
  - A. Adopt Resolution 2018/19 #8 - Non-Reelection of Probationary Certificated Employee
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Megan Wilkinson arrived at 6:50 p.m.

Closed Session was adjourned at 7:07 p.m.

**OPEN SESSION** – President Slusser called the meeting to order at 7:08 p.m.

**ROLL CALL** – All Board members present except Mrs. Sheppard.

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** – President Slusser announced the Governing board took action in closed session to non-reelect one probationary certificated employee. The roll call vote was: “In Favor”: Phillips; Navarro and Slusser. “Opposed”: none. “Absent”: Sheppard and Wilkinson. No other action was taken during closed session.

**PARENT ASSOCIATIONS REPORTS** – America Navarro gave the PAWS report noting that PAWS will be hosting talent show on April 11<sup>th</sup> at the Community Hall. Also, reminded everyone about our annual Run Around the Rice on Sunday, May 19<sup>th</sup>.

**STUDENT REPRESENTATIVE REPORT**

ASB – Holding Rib Dinner fundraiser on March 14<sup>th</sup>.; Battle of the Sexes the week of April 8<sup>th</sup> – 12<sup>th</sup>.

FFA – Sent members to Sectionals; held Youth Training; holding Farm Day for BES on 3/7; heading to State Conference.

**STUDENT RECOGNITION:**

Principal Ulrich presented the Biggs Elementary and Richvale Elementary School Awards to her students.

Superintendent Kaelin recognized the students from the High School for January and February.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS -**

No report for CSEA or BUTA.

**PUBLIC COMMENT** – There were no public comments.

**REPORTS:**ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- The Instructional Rounds is on its second round and the teachers find the observations positive and beneficial.
- Reviewed the California Dashboard data at the March 6<sup>th</sup> staff meeting. Mapped out the data to look for common threads.
- "Great Field Trips" came to BES and held a Walk through California and Walk through the Revolution
- The Professional Learn Teams have meetings every Wednesday to discuss Benchmark, iRead, and GoMath data.

Clarissa Pfister and Melissa Green gave an overview on PBIS (Positive Behavioral Interventions and Supports). They explained the three tier system Tier 1 being Universal (80% of students); Tier 2 being Selective (15% small groups) and Tier 3 (5% - individuals). Working on Social Emotional Learning; Mental Health and Positive Behavioral Interventions and Support, Restorative Justice and Implicit Bias. They explained the "Candy Crush" game to reinforce the PBIS process. (*See attached*) They also explained a new social awareness program that they are doing in the Kindergarten classes.

M/O/T, SUPERINTENDENT & HIGH SCHOOL PRINCIPAL'S REPORT:

Superintendent Kaelin gave the report:

- Still in the process of our Cafeteria Audit
- Many projects for our Maintenance crew – working on the old track shed at HS
- Cleaning up the Bus Barn to make room for our two new vans. Will arrive on March 8<sup>th</sup>
- Had an OSHA complaint – sent response letter
- Rain issues at RES Post Office – roof leaking – it's under warranty
- HS English teachers took a day to grade all the Benchmark essays.
- Seniors took the PSATs today and Mrs. Aldridge is working with student on FAFSA
- Meeting with any senior that might be in jeopardy of not graduating
- Working on the WASC accreditation which will be next year
- Looking at taking back middle school athletics.
- Spring sports is off to a rough start with all the rain.

BOARD MEMBER REPORTS: Nothing from the Board.

**CONSENT AGENDA**

The Board approved the Consent Agenda. MSC (Navarro/Phillips) 4/0/1

Slusser - Aye    Navarro – Aye    Wilkinson – Aye    Phillips – Aye    Sheppard – Absent

- A. Approve Inter-district Agreement Request(s) for the 2018/2019 and 2019/2020 school years
- B. Approve Purchase Order and Vendor Warrants

- C. Approve ISP Contract with BCOE for Internet Access services funded by E-rate

**ACTION ITEMS**

The Board approved Action Items A - E. MSC (Wilkinson/Navarro) 4/0/1

Slusser - Aye      Navarro – Aye      Wilkinson – Aye      Phillips – Aye      Sheppard – Absent

- A. Adopt Resolution 2018/2019 #9 Congratulating the 2018-2019 Girls Basketball Team as Section Champions
- B. Approve BES and RES 6<sup>th</sup> Grade Students to attend Shady Creek Outdoor School at Richardson Springs from April 1 – April 5, 2019.
- C. Approve FFA State Leadership Conference overnight trip to Anaheim, CA on April 25 - April 29, 2019
- D. Approve Pool Salary Schedule Change to Meet Federal Minimum Wage Requirement
- E. Approve awarding of bid for Biggs High School Football Home Bleacher/Press Box and Snack Bar to McCuen Construction Inc.

**PERSONNEL ACTION**

The Board approved Personnel Action Item A-D. MSC (Phillips/Wilkinson) 4/0/1

Slusser - Aye      Navarro – Aye      Phillips – Aye      Wilkinson – Aye      Sheppard – Absent

- A. Approve Hiring of John McEntire, Jennifer McEntire, George Guerra, Melanie McEntire, Luis Gonzalez, and Freddy Santillan Jr. as Walk-On Track Coach for 2018-2019 season.
- B. Approve Hiring of Ashley Perez as Walk-on Softball Coach for 2018-2019 season
- C. Accept resignation of Ben Kane, Fifth Grade teacher at Biggs Elementary, effective May 31, 2019
- D. Approve Hiring of Clarissa Pfister as BES Results Coordinator for remainder of 2018-2019 school year


**INFORMATION ITEMS**

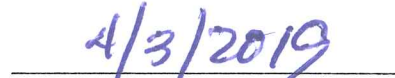
- A. LCAP Update – went to a workshop at BCOE; setting up meetings with the stakeholders.
- B. “Night of the Stars” set for May 9<sup>th</sup>, 2019
- C. Set date for additional March board meeting to approve Second Interim Budget – *Meeting set for Wed., March 13<sup>th</sup> at 4 p.m.*

**FUTURE ITEMS FOR DISCUSSION** - Nothing reported.

**ADJOURNMENT** - The meeting was adjourned at 8:20 pm.

MINUTES APPROVED AND ADOPTED:

  
 \_\_\_\_\_  
 Presiding President

  
 \_\_\_\_\_  
 Date

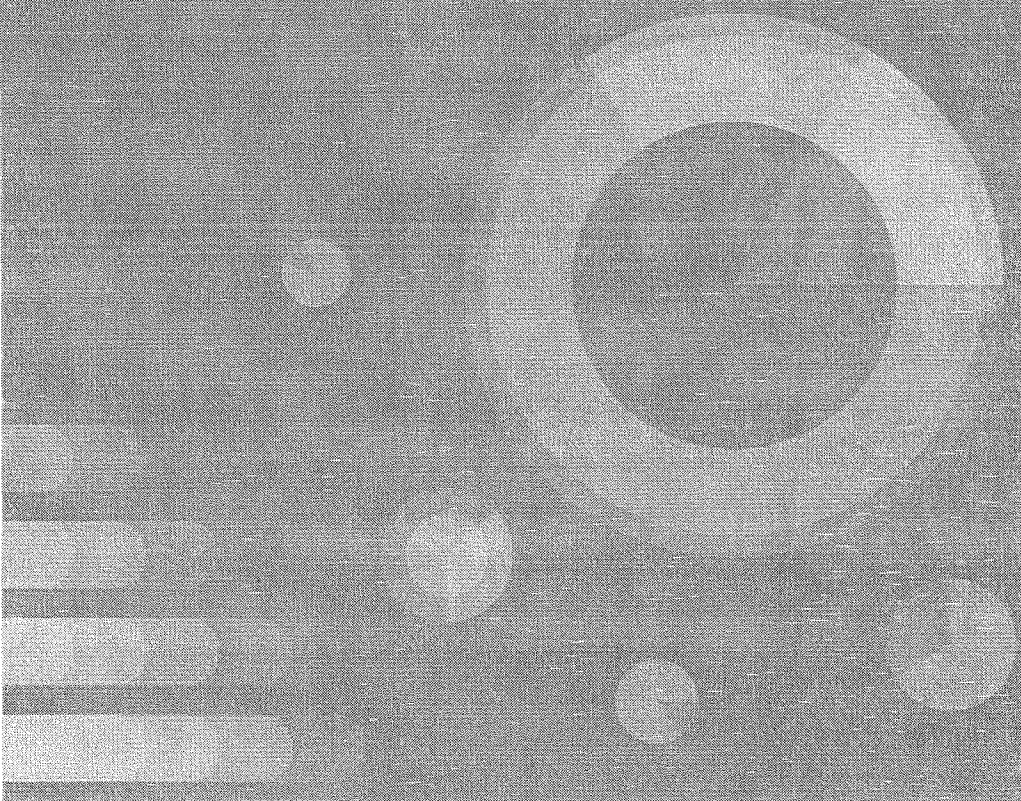
Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.



# PBITS Cadre

Positive Behavior Intervention System

Melissa Green, Speech Pathologist  
Carissa Pfister, School Counselor

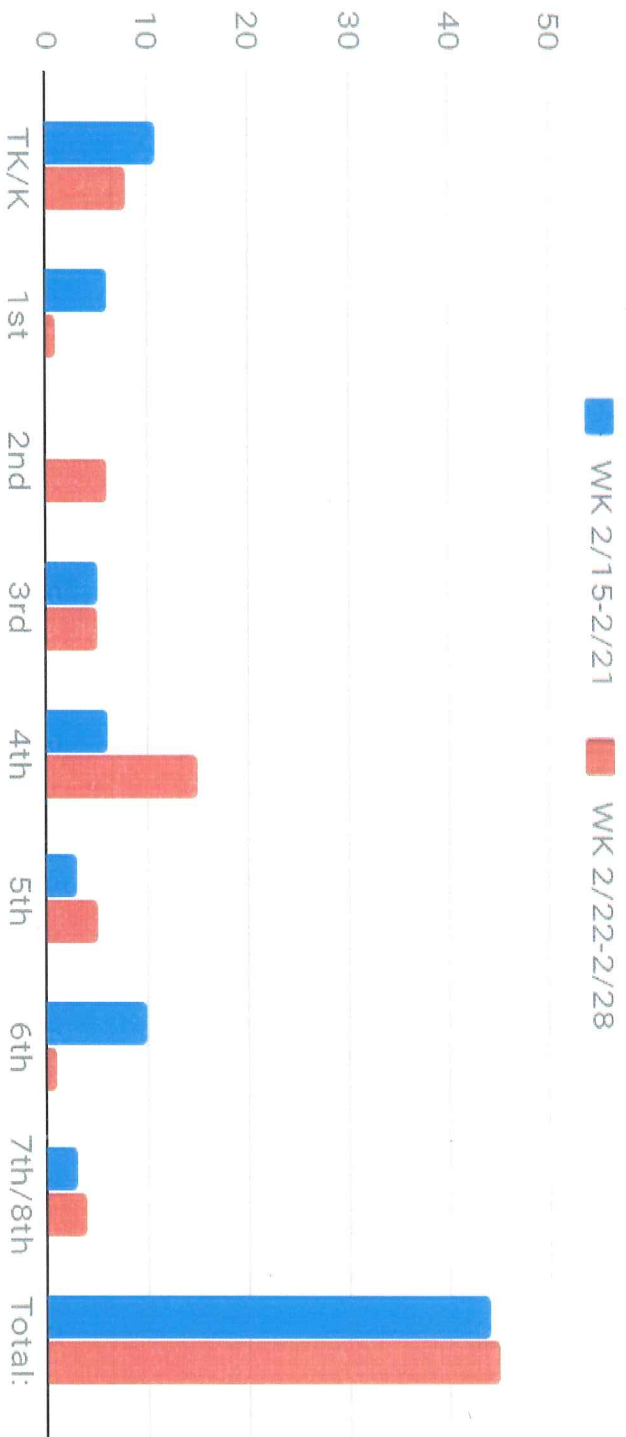


# Tier 1 Focus

## Tier 1: Universal

- Social Emotional Learning (SEL)
  - Social Explorers Curriculum T-K classrooms
  - Small group social thinkers K-3, 7 & 8
  - Zones of Regulation
  - Safe Place in every classroom
- Mental Health
  - Mental Health screening-ongoing school-wide
  - Prevention/Wellness promotion Wish well program
- Positive Behavioral Interventions and Support (PBIS)
  - School wide behavioral expectations
  - Positive behaviors acknowledgement
  - Data planning
  - Candy Crush school wide game to support behavior expectations

# Behavior Reports



Start

PITFALL

LIBRARY  
EXPECTATIONS



OFFICE  
EXPECTATIONS



PITFALL

CAFETERIA  
EXPECTATIONS



CLASSROOM  
EXPECTATIONS



Finish

ICE CREAM  
*Party*

BATHROOM  
EXPECTATIONS



BUS  
EXPECTATIONS



PITFALL

HALLWAY / LINE  
EXPECTATIONS



PLAYGROUND  
EXPECTATIONS



PITFALL

